

Government of the People's Republic of Bangladesh
Foreign Training Wing, Ministry of Industries
91, Motijheel C/A, Dhaka.
www.moind.gov.bd

No. 36.00.0000.052.25.003.22. 247

Dated: 15 September, 2022

To: Chief Accounts & Finance Officer
Ministry of Industries,
CGA Bhaban, Segunbagicha, Dhaka..


Subject: Permission to participate in the 'Capacity Building Program on "Enhancing the development of small and Medium industry" to be held in Bali, Indonesia from 19-30 September 2022.

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to allow Ms. Afroza Begum Parul(16198), Senior Assistant Secretary, Ministry of Industries and Mr. Mainul Islam, Deputy Manager, SME Foundation, Dhaka to participate in the '**Capacity Building Program on "Enhancing the development of small and Medium industry" to be held in Bali, Indonesia from 19-30 September 2022** (excluding transit and travel time) under the terms and conditions mentioned below:

2. Terms & conditions:

- a. In this connection all expenses will be borne by the organizer.
 - b. He will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
 - c. He will not be allowed to draw his pay and allowances in foreign currency.
 - d. He will not be allowed to extend his stay abroad beyond the permitted time.
 - e. He will have to submit a concise report in English after returning from abroad to the Secretary, Ministry of Industries within seven days in this regard.
3. This order is issued with the approval of the competent authority.

Sincerely yours,


15.9.22
(Md. Helal Uddin)
Assistant Secretary
Phone: +88 02-223358792
E-mail: asfortr@moind.gov.bd

No. 36.00.0000.052.25.003.22. 247

Date: 15 September 2022

Copy for kind information & necessary action to (Not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Foreign Affairs, Dhaka (request to take necessary action for issuing Note Verbale).
5. Director General, Department of Immigration & Passport, Dhaka.
6. Embassy of Bangladesh in Indonesia (By diplomatic bag)
7. Embassy of Indonesia in Bangladesh (By diplomatic bag).
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. PS to Hon'ble Minister, Ministry of Industries, Dhaka.
10. P.S. to Hon'ble Minister of State, Ministry of Industries, Dhaka.
11. System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries).
12. Ms. Afroza Begum Parul(16198), Senior Assistant Secretary, Ministry of Industries, Dhaka.
13. P.S. to Secretary, Ministry of Industries, Dhaka.
- ✓ 14. Mr. Mainul Islam, Deputy Manager, SME Foundation, Dhaka.
15. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
16. Office Copy.


15.9.22
(Md. Helal Uddin)
Assistant Secretary



Government of the People's Republic of Bangladesh
Ministry of Industries
Small & Medium Enterprise Foundation (SME Foundation)
E-5, C/1 West Agargaon, Sher-e-Bangla Nagar, Dhaka 1207
www.smef.gov.bd



Ref: 36.12.0000.035.25.002.20- 1578

13 September 2022

Subject: Permission to attend the Capacity Building Program on 'Enhancing the Development of Small and Medium Industry' in Bali, Indonesia from 19-30 September 2022.

I am directed to inform that Small & Medium Enterprise Foundation has allowed **Mr. Mainul Islam [Bangladesh Passport No: BX 0984642]**, Deputy Manager from SME Foundation for attending the Capacity Building Program jointly organized by the Colombo Plan Secretariat and the Government of Indonesia on 'Enhancing the development of Small and Medium Industry' in Bali, Indonesia from 19-30 September 2022 (excluding transit & travelling time) under the terms and conditions mentioned below:

Terms & Conditions:

- In this connection all the expense will be borne by The Colombo Plan Secretariat and the Government of Indonesia.
- He will receive pay and allowances as per existing rules and regulations.
- He will be treated as on duty during the tour and transit.
- He will not be allowed to extend his stay abroad beyond the approved period.
- He will have to submit a report within seven days after returning from abroad in this regard.

02. This has the approval of the competent authority.

Fahim - Bin - Asmat
(Fahim-Bin-Asmat)

Deputy General Manager, Admin

Copy (Not According to Seniority):

- Concerned Officer, Bureau for Foreign Technical Cooperation, Ministry of State Secretariat of the Republic of Indonesia.
- Deputy Managing Director, SME Foundation, Ministry of Industries.
- General Manager (All), SME Foundation, Ministry of Industries.
- Concerned Officer, Embassy of the Republic of Indonesia in Dhaka, Bangladesh.
- Concerned Officer, Hazrat Shahjalal International Airport, Dhaka.
- Mr. Mainul Islam, Deputy Manager, SME Foundation, Ministry of Industries.
- Managing Directors' Office, SME Foundation, Ministry of Industries.
- Office Copy.



Government of the People's Republic of Bangladesh
Ministry of Industries
Small & Medium Enterprise Foundation (SME Foundation)
E-5, C/1 West Agargaon, Sher-e-Bangla Nagar, Dhaka 1207
www.smef.gov.bd



Ref: 36.12.0000.035.99.006.20- 1579

13 September 2022

TO WHOM IT MAY CONCERN (NOC)

This is to certify that **Mr. Mainul Islam** (Bangladesh Passport No: BX 0984642) has been working in Small and Medium Enterprise Foundation since June 2017 and currently he is holding the position of Deputy Manager (DM).

02. SME Foundation has allowed him for attending the Capacity Building Program jointly organized by the Colombo Plan Secretariat and the Government of Indonesia on 'Enhancing the development of Small and Medium Industry' in Bali, Indonesia from 19-30 September 2022. We wish him all the best and we have no objection in his application for visa to attend the program.

03. It would be highly appreciated if necessary cooperation is extended to **Mr. Mainul Islam** in connection with his attending the program.

Fahim - Bin - Asmat
(Fahim-Bin-Asmat)

Deputy General Manager, Admin

Copy (Not According to Seniority):

1. Concerned Officer, Embassy of the Republic of Indonesia in Dhaka, Bangladesh.
2. Deputy Managing Director, SME Foundation, Ministry of Industries.
3. General Manager (All), SME Foundation, Ministry of Industries.
4. Concerned Officer, Bureau for Foreign Technical Cooperation, Ministry of State Secretariat of the Republic of Indonesia.
5. Concerned Officer, Hazrat Shahjalal International Airport, Dhaka.
6. Mr. Mainul Islam, Deputy Manager, SME Foundation, Ministry of Industries.
7. Managing Directors' Office, SME Foundation, Ministry of Industries.
8. Office Copy.

Government of the People's Republic of Bangladesh
Ministry of Industries
Foreign Training & NPO Section
91, Motijheel C/A, Dhaka
www.moind.gov.bd



মুজিববর্ষের দর্শন
টেকসই শিল্পায়ন

No- 36.00.0000.052.25.016.17-215

Dated: 30 August 2022

Sub: Nominating officials for 'Capacity Building Program on "Enhancing the development of small and Medium industry" in Bali, Indonesia from 19-30 September 2022.'

Ref: Letter of ERD: 09.00.0000.225.25.020.18-135; Dated: 17 August, 2022.

With reference to the subject and issue mentioned above, the undersigned is directed to inform that the Ministry of Industries, Government of the People's Republic of Bangladesh is pleased to nominate the following officials to participate 'Capacity Building Program on "Enhancing the development of small and Medium industry" to be held in Bali, Indonesia from 19-30 September 2022.

Name	Ms. Afroza Begum Parul	Mr. Mainul Islam
Designation	Senior Assistant Secretary, Ministry of Industries.	Deputy Manager, SME Foundation.
Phone	+88 02-223387370	+88 41024108
Mobile	+880 01706303349	+88 01520101314
Email	aparul97@gmail.com	mainul.islam@smef.gov.bd


(Md. Helal Uddin)
Assistant Secretary

Phone: +88 02-223358792
E-mail: asfortr@moind.gov.bd

Secretary
Economic Relations Division
Ministry of Finance, Shere Bangla Nagar (Planning Commission Campus), Dhaka-1207
(Attention : Deputy Secretary, DE-2 Section).

Cc to :

1. Ms. Afroza Begum Parul, Senior Assistant Secretary, Ministry of Industries.
2. Mr. Mainul Islam, Deputy Manager, SME Foundation.
3. Office Copy.